

## **AIR NATIONAL GUARD AND AIR FORCE RESERVE OFFICER PROMOTIONS – NON-SELECTION COUNSELING**

### **Overview**

Officer non-selection counseling is a post centralized board evaluation of the competitiveness of your officer selection folder as it met a specific board and possible reasons for non-selection. The specific reasons are known only to the composite membership of the board.

Non-select counseling is only available to officers who were not selected from a specific centralized promotion board. For instance:

- Air National Guard officers may receive counseling for non-selection to major or lieutenant colonel, only if they have met a Reserve Officer Promotion Management Act (ROPMA) board.
- Reserve officers may receive counseling for non-selection to major, lieutenant colonel or colonel, after meeting a ROPMA board (mandatory or position vacancy). NOTE: Colonel does not have position vacancy opportunity.

### **Requesting Non-select Counseling Online**

Request non-select counseling electronically through the Virtual Personnel Center – Guard and Reserve (vPC-GR):

1. Log onto vPC-GR
2. Enter the vPC-GR Dashboard
3. Select and click on the “Action Request” tab under the “Online Services Requests” menu
4. Click on “Promotion Board Counseling (Officer)” – read the information provided
5. Click “Continue,” then you will complete the “Request the Officer Selection Record Review” application
6. Click the “Submit” button to forward your request to the TFSC – Denver, CO
7. Once you've submitted a request for counseling, officers are encouraged to order a copy of their Officer Selection Record (OSR) in order to review and identify errors or omissions that may have contributed to their non-selection. These errors or omissions can be discussed during your personal feedback session.

To prepare for non-select counseling, officers are encouraged to order a copy of their officer selection record (OSR) in order to review and identify errors or omissions that may have contributed to their non-selection.

### **Requesting an OSR Online**

Request OSR through vPC-GR:

1. Log onto vPC-GR
2. Enter the vPC-GR Dashboard

3. Select and click on the "Action Requests"
4. Under the "Online Services Requests"
5. Click on the "EPR/OPR - Records Copy" link
6. Select Request Type drop down "Officer Selection Record"
7. In the "Request Subject" box manually type "Board ID"
8. In the "Request Details";box manually type any additional information as applicable to your request (Example: Method of Delivery)
9. Finally, click the "Submit Request" button, this request will be forwarded to the TFSC Denver, CO for processing

**Note:** Officers should receive the requested copy of their OSR prior to non-select counseling. A request for the OSR submitted through vPC-GR will be processed and uploaded into the "My Documents" link listed directly under the "New Request" link, unless you specified another delivery method.

Personal feedback/analysis, on the selection record, should be scheduled in four to six weeks. Under certain circumstances, non-select counseling may lead to consideration for a special board or [special selection board](#).